

NW Line JATC / VOLTA

Job Title: Full Time Instructor
Department: VOLTA / Apprentice Camp

Position Overview: Supports operations by instructing/supervising students in all classes (1st yr., 2nd yr., 3rd yr., Volta etc.)
Planning, organizing, and implementing administrative, academic, and practical hands-on field and lab instruction.

Essential Job Functions:

- Maintains industry workforce by recruiting, orienting, and training applicants, students, and current industry personnel; maintaining a safe, secure, and productive work environment; developing personal growth opportunities.
- Accomplish training results by communicating class/job expectations; planning, monitoring, following lesson plans and evaluating results.
- Coaching, counseling, and disciplining students as needed.
- Exercise patience and tolerance as required in a learning environment.
- Initiating, coordinating, and enforcing systems, policies, and procedures of NW Line JATC, VOLTA and Camp Rilea.
- Conduct and project self in professional manner.
- Monitor supplies by identifying and anticipating needs for classrooms, office area, storage areas, restrooms, and labs (pole yards).
- Maintain all areas in a clean and tidy fashion
- Follow policies, procedures, and work schedules.
- Fill-in, substitute and or assist in instruction for other classes.
- Provide communication to supervisor for identifying needs and evaluating options for student issues.
- Complete projects by organizing and coordinating information and requirements; planning, arranging, and meeting schedules; monitoring results.
- Provide historical reference by developing and utilizing filing and retrieval systems both paper and electronic versions.
- Improve training programs and service quality by devising new applications; updating procedures and evaluating system results with staff.
- Maintain communication and cooperation among base, staff, and students (past, present and future).
- Maintain professional and technical knowledge and skills by attending or teaching educational workshops/classes.
- Contribute to positive progress by accomplishing related tasks as needed in a timely manner.
- Perform other related duties to meet the ongoing needs of the organizations.

Non-essential Job Functions:

- Travel to off-base locations to retrieve supplies and or conduct/attend classes.
- Provide communication/information to visitors and guests in a friendly positive manner.
- Repair and maintain building, tools and equipment based on personal mechanical skill level.

Requirements:

- Journeyman Lineman
- Ability and willingness to acquire Trainer Status to teach classes, including but not limited to; First Aid, CPR, OSHA, Flagging, Crane etc.
- Have reliable transportation to commute to class each day.
- Willing and able to physically climb structures and perform/demonstrate the duties of a Journeyman Lineman.

Other Skills/Abilities:

- Computer knowledge and proficiency to work with Word, Power point, Data base, Email, etc.
- Develop; write; improve lesson plans

This position is a full time, salaried position of \$128,869.92, with vacation, sick leave, Lineco, NEBF and NEAP based on the four-local agreement. Working hours vary based on schedule (VOLTA or Camp sessions) and additional travel and training will be required.

Resumes accepted by email at claudia@nwlinejtc.com until September 1st; interviews will be scheduled September 15th with a targeted start date no later than October 9th.