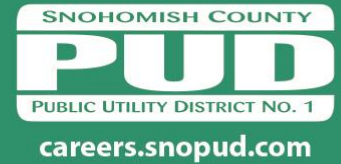


Join Our Team!



We are the nation's 12th largest public utility, serving over 350,000 electric customers and 20,000 water customers with a work force of over 1,000. Our service territory covers more than 2,200 square miles north of Seattle, including all of Snohomish County and Camano Island

We are currently accepting applications for the following position:

Water Utility Specialist

Job #11925

\$47,752.00 - \$63,699.00

Job Definition

Provides assistance to Water Utility staff and customers. Researches, maintains records, and provides data support for assigned projects and functions within the Water Utility. Provides professional varied technical support for Water Utility staff.

Minimum Qualifications

Knowledge of:

- Business concepts/theories/practices.
- Research and analysis techniques.
- Customer service policies and procedures.
- Customer service systems.
- Computers and PC related software (word processing, spreadsheets, database, etc.).
- Conflict resolution, negotiations and problem solving.

Ability to:

- Communicate, both orally and in writing, and work effectively with customers, employees and outside agencies.
- Exercise good judgment and discretion in handling sensitive matters.
- Interpret and analyze statistical data and develop reports for management.
- Work effectively as a team member with both field and office employees.
- Use advanced word processing, spreadsheet and database software and adapt to updated software.
- Maintain accurate record systems.
- Perform statistical computations.
- Coordinate a variety of tasks and assignments simultaneously.

Experience/Education

- Associates Degree OR the equivalent combination of directly related education and business office experience.

Benefits

In addition to a competitive compensation program, Snohomish County PUD #1 offers a comprehensive benefits package. More details can be found at: www.snopud.com/benefitoverview.

To Apply

Fully complete the online application at careers.snopud.com by no later than February 17th, 2021. A full job description is available on the website.

Apply by visiting careers.snopud.com

We are an Equal Opportunity Employer of minorities, women, disabled, and veterans. The PUD is fully committed to equal employment opportunity and its affirmative action commitments, and shall recruit, employ, advance in employment and compensate qualified individuals at all levels without regard to race, color, national origin, sex, sexual orientation, gender identity, gender expression, religion, creed, ethnic background, marital status, age (40 years or over), favorably discharged veteran or military status, the presence of any sensory, mental, or physical disability, the use of a trained dog guide or service animal for a person with a disability, HIV/AIDS/Hepatitis C status, genetics, or any other basis prohibited by local, state or federal laws; and shall not discriminate against any individual, nor any such characteristic. This policy has the full support of the PUD's Leadership Team and CEO/General Manager.